



Trustee Expenses Policy

September 2026

Trustees of the Beaulieu Common Good Foundation act on a voluntary basis and are not normally reimbursed for expenses incurred in carrying out their ordinary trustee duties, such as travel to trustee meetings.

A trustee may, however, incur expenditure personally on behalf of the Foundation, including expenditure relating to the Beaulieu Village Fete. Such expenditure may be reimbursed at actual cost where it has been properly incurred for the purposes of the Foundation and is supported by an appropriate receipt or other evidence.

Fete expenditure and its approval are governed by the financial arrangements contained in the **Beaulieu Village Fete Committee Terms of Reference**.

Payments to a trustee, or to a person or organisation connected with a trustee, for the provision of goods or services are not treated as trustee expenses under this policy. Any such payment shall be dealt with in accordance with the Foundation's Constitution and its arrangements for managing conflicts of interest. A trustee with an interest in such a payment shall not participate in its consideration or approval.

This policy will be reviewed periodically by the trustees.